

NORFOLK ORIENTEERING CLUB

Minutes of the Club Committee Meeting – 11th January 2017 (Sprowston)

1. Ian Renfrew (Chair), Paul Garton, Jonathan Gilbert, Paul Goldsworthy, Nicky Nicholls, John Rushmer, Daniel Cowley, Steve Nobbs, Les Jarrold, Michael Chopping, Alan Bedder

Apologies: Kim Eden, Tim Eden, Trevor Nelson, Ella Gilbert, Emily Pineda, Glen Richardson

2. Minutes of the November meeting were agreed.

3. Matters Arising (pre-listed)

3.1 3.3.2 MC asked EAOA to consider a stock of supplies/tools for securing SI boxes at urban events that could be used/hired by all EAOA clubs. No other clubs replied. NOR just needs gripples & metal (not plastic) ties for next event.

3.2 3.3.3 Mapping paper trial – clarity much better, some colours need adjusting on individual maps (e.g. contours in dark green, pink on urban). AB to see if 100g/m² paper is available – may be easier to handle than the current 120g/m² **AB**

3.3 3.3.4 Mapper training. TE will confirm date with Peter Leverington. **TE**
Sandringham/Dersingham Scouts suggested as location – AB to investigate. **AB**

4. Correspondence

4.1 Competitor at Sandringham from Tamworth commented on good event, but no map legend – specifically black x and dotted green. Events Coordinator to ensure that planners put legends of (at least) non-standard items – very useful for new starters or those from out of the region. TE to consider updating OCAD map files with such mini-legends. **AB/KE, TE**

5. Future Meetings

5.1 There is now no problem with hiring the Sprowston Scout hut this year until AB retires from that organisation.

6. Club Development

6.1 Working Group was established, first meeting in September, covering: Official/Volunteer shortage; Mapping; Membership Numbers; Newsletter; Committee member's roles.

6.2 TE is now Mapping Officer & has begun audit of maps, KE is assisting AB in Event Coordination, exact definition of roles to be defined. **IR+AB+KE**

6.3 Newsletter trial by NN using Mail Chimp. Needs a couple of members to form an editorial team to share responsibility. Plan is to produce 1wk before each event & will include final details. Mail Chimp can also be used to send other emails to entire membership which will help Organisers – practicality of multiple registered users being looked into (similar set up to website) & is being used for publicity to non-members. NN happy to continue for now, but stressed need for an eventual dedicated leader. Committee unanimously happy with the look of the new e-newsletter. IR thanked NN for all her efforts to date.

6.4 Club Nights trial pre-Christmas attracted some regulars and occasional visitors. Needs both a core group who will attend weekly to ensure there is always a presence and momentum to build up numbers – the coming lighter nights may help. Social aspect can reduce time pressure on committee meetings (e.g. discussion of Summer Series format). Paul Goldsworthy happy to be de facto leader.

6.5 Club Trip planned for Midland Champs 25/26 March. Common accommodation & meal location identified (Premier Inn, Rugby). Lift share could be organised. GR to coordinate.

However clashes with NOR event, so to be publicised to those who would be going anyway as a chance to meet up rather than a dedicated club activity for this year.

GR

6.6 Balance of event types & frequency to be covered at next WG meeting.

IR

7. Mappers & Mapping

7.1 TE not present, see his report. Swaffham Heath requiring lots of updates for forthcoming event – only those in control locations have been possible. PGa to ensure TE is aware of the quality of the map. JG may be able to do further updates after the event.

PGa

7.2 TE to provide copies of maps asap to those that have already agreed to update certain maps so that work can begin.

TE

7.3 TE to ensure that he obtains updated maps from recent event Planners.

TE

7.4 Permanent Courses: AB still listed as POC Coordinator by BOF. Kelling is being looked at by AB. Whitlingham are still keen – could be a good source of new members – AB to locate new contact details. Priorities to be discussed on TE's return.

AB+TE

8. Double Dumpling Event

8.1 Blickling went well, good travelling turnout despite Oxford event. Fabian4 helper discount did not work (refunds were done manually). EA SI kit hire bill was more than expected (~£50) – wrong rates on supplied form. Next time the urban can use the same controls as the Sat. event as urban controls cannot go out the day before, only very early morning (0400), so-long as they are transported after the Sat. event. (Urban event has to be on a Sun. as the city is too busy on a Sat.). Accounts to be finalised but should make surplus.

8.2 City event needed more signs to Event Centre, but those to start were fine. Live results & 'Today's Map' signs were favourably commented on. Overnight rain delayed control hanging & so the starts, this combined with the weather & exposed location gave a poor atmosphere at the start. Some controls became detached – possibly due to faulty or incorrectly fitted plastic ties (controls were hung in the dark).

8.3 The combined events were considered to be worthwhile hosting. The urban event takes around 1 year to organise due to the number of permissions required. 2018 date to be set at the March meeting. Overall the events were deemed a major success, with high quality venues and good attendance from region and beyond.

9. Club Officer Reports – see attached (pre-submitted)

Fixtures, Mapping, Treasurer, Club Captain, Membership, Publicity, SI, Schools, Juniors, Equipment, EAOA, Club Mark

9.1 **Fixtures:** January event is finalised. Still await final Swaffham (12/02) permission due to nesting birds (birds could also affect the use of Hockering in the future). Holt CP (05/03): KE needs to appoint a Controller – MC will enquire about volunteers at forthcoming EAOA meeting. April event brought forward to 26/03 due to accesses: Felbrigg TBC. 07/05 has no location: AB to follow up suggestions of (in order of preference): Ken Hill, Pond Hills, UEA. Summer Series format to be discussed March meeting. It was noted that many of NOR's smaller areas are not on the mapping spreadsheet – TE to update it to include all NOR areas (e.g. Holt Hall, Litcham Common, Lyng Common, Bawdeswell) so as to be a definitive reference source.

MC, KE, AB, TE

The Committee agreed that in future years NOR events should not clash with the Midland Champs as NOR is a Midlands club & so should support that event.

AB/KE

Accesses are becoming increasingly difficult and may necessitate a move to a lower frequency of events to avoid over-use of areas – for discussion at WG (item 6.6).

- 9.2 Treasurer:** Most Double Dumping costs have been accounted, but are still awaiting incomes which should improve the bank balance. Shouldham made only £25 surplus due to £200 land access charge, whereas Sandringham had no access fee.
- 9.3 Club Captain:** IR to confirm with GR that NOR is entered to the LOG event for the CompassSport Cup (CSC) (the HH event was thought to be the preferred choice). **IR+GR**
- 9.4 Publicity:** New BOF policy on photography needs discussion in March, but in the interim the following need to read & confirm to NN: JG, JP & NN (as website authors), LJ (as photographer). Handout & website wording will need changing to match Sandringham's – to be formally agreed in March. KE to include photography policy on the event risk assessments so Organisers are aware of the issues & the resolutions available to any non-agreement by event attendees. LJ as main NOR photographer should wear a hi-vis (ideally logo'd) jacket to make his presence obvious. **JG, JP, NN, LJ, KE**
- 9.5 Schools:** JG has had little response from schools that he has contacted recently. AB has matched 85 school's maps (from Mike George) to their locations, converted to OCAD & passed on to JG – more to come from John Ward. Proposal 1 is to be discussed in March & added to Working Group agenda. Proposal 2 was considered a good idea, JG to investigate costs/contributions/timescales. Schools appear to expect an entire lesson to be run solely by the coach and that matter requires further consideration. **IR, JG**
- 9.6 Juniors:** Ella is no longer eligible to be the Junior Captain/Officer. GR to ask Stephen Denby if he is interested – if so TN to consult the constitution & co-opt/invite SD in advance of a potential official appointment at the AGM. **GR, TN**
- 9.7 Equipment:** All kites were recently washed by AB & Co. – a significant undertaking. SI box 205 has been misplaced after the City event, it is currently not thought to be lost. **PGa**
- 9.8 EAOA:** The British Sprint Champs in Milton Keynes requires 100 helpers. AB needs to nominate NOR's EAL event for 2017. NOR have been asked to host the CSC round in 2018 – potentially 11/03/18, but this could be a clash with proposed City event. **AB**

10. Fixtures Secretary

- 10.1** See 6.2

11. NOR News – Feedback on E-Newsletter Trial

- 11.1** See 6.3

12. AOB

- 12.1** AB noted that Junior fees may need to rise due to levy increases – current fee is £2, whilst new levy is itself £1.50. All levies have been recently raised. Memberships fees, Entry fees & Junior fees all need to be discussed at a future meeting.
- 12.2** MC will be unavailable for Controlling from April 2017 due to being the JK 2018 Long Controller.

Date of next meeting: Wednesday 8th March at Scarning Village Hall.