



Norfolk Orienteering Club Committee Meeting

Wednesday 12th July at 7pm via Zoom

Present			
Liz Large (Fixtures)	LL	Tim Eden (Vice Chair)	TE
Johnathan Gilbert (Mapping/Website)	JG	Karen Goldsworthy (Secretary)	KG
Daniel Cowley (SI Coordinator)	DC	Paul Goldsworthy (Treasurer)	PG
Jamie Austin Mills (Membership Secretary)	JAM	Nicky Nicholls (Publicity)	NN
Ben Bethell (Chair)	BB		
Neil Stockham	NS		
Apologies		Guests	
Glen Richardson (Club Captain)	GR	None	
Jonas Diete (Schools)	JD		
Michael Chopping (EAOA)	MC		
Julia Paul Newsletter/Welfare)	JP		
Matthew Bethell			
Item Actions from this meeting			
6.	New areas, Houghton Hall – no. Looking at White Hills Wood (near Ling Common), Congham Heath Wood, Jonathan investigating.		JG
	Roydon Common and Grimston Warren – no go area for 10 years this has now expired, look into getting back in. KG to ask AB.		KG
7.	Thetford Urban – Breckland OK with area, (map on google drive). Need to get in touch with Thetford Town Council about any concerns (Council meeting on 1 st August to discuss)		JG
	Summer 2024 – GR has suggested informal sessions nearer to Sept to encourage new comers. Discussion held around what we would like in the future. Move Whitlingham to 8 th September 2024. KG and LL to discuss.		KG/LL
	Summer Series – Urban? Downham Market, Diss, Harleston..... Take forward to Events committee		Events Com
	Schools event – 2024? Needs to be discussed with JD		JD
	Schools event – Acle cluster, BB has been asked to arrange by schools cluster. Late September/Early Sept (Waterloo Park)		BB
	Volunteers needed. Proposed date Wednesday 4 th October 2023 - BB to seek helpers. Schools to be asked to provide 1 helper to man a gate.		BB
10.	Role descriptions to be returned by next meeting		ALL
11.	NOR to request an EAOA flag to take to large event.		BB
12.	Club Nights (Sept to Dec) – GR has it in hand		GR
	Club Mark		TE
	Publicity – Nicky and Neil to have a handover meeting in September. NN to put dates on Facebook for 2023 events.		NN/NS
	NOR News – Julia needs articles asap.		ALL

	Club Kit – email to go out to members.	BB/MB
Minutes		
Agenda Item	Detail	Action by
1	Welcome, Introductions and Apologies	
	BB welcomed everyone to the meeting. The meeting opened at 7pm and was quorate.	
2	Consideration of Apologies	
	Apologies were given by GR, JD, MC and JP	
3	Agree Minutes of September meeting	
	The minutes of the meeting of Wednesday 10 th May 2023 were agreed as a true record of the meeting.	
4	Matters arising	
	Membership fees carried at AGM	
5	Correspondence	
	<ul style="list-style-type: none"> Scam emails – warning that they are going round. 	
6	Mapping	
	<ul style="list-style-type: none"> Report sent prior to meeting. New areas, Houghton Hall – no. Looking at White Hills Wood (near Ling Common), Congham Heath Wood, Jonathan investigating. Roydon Common and Grimston Warren – no go area for 10 years this has now expired look into getting back in. KG to ask AB. Thetford Urban – Breckland OK with area, (map on google drive). Need to get in touch with Thetford Town Council, there may be concerns about Castle Hill, Melford Common and Abbey gardens, Council meet on 1st August meeting to discuss. Will also need to speak to English Heritage and British Ornithology. 	JG KG JG
7	Events Update	
	<ul style="list-style-type: none"> September - Controller for Holt Country Park still outstanding. Tim Eden to do. We have tried to source an out of club controller to no avail. Liz has spoken to EAOA about controllers' allocation, EAOA to discuss. Kerry Sturman will now assist Liz. Will work together to decide who does what. Will try and find someone to assist further. Controllers – need to recruit more. NOR need to do a bit more. Controllers course is coming up (Sept) – any names. You need to have planned and organised a certain number of events. Approach certain people who may be interested. Summer 2024 – GR has suggested informal sessions nearer to Sept to encourage new comers. Discussion held around what we would like in the future. Move Whitlingham to 8th September 2024. KG and LL to discuss. Summer Series – Urban? Downham Market, Diss, Harleston..... Take forward to Events committee Schools event – 2024? Needs to be discussed with JD 	ALL KG/LL Events Com JD

	<ul style="list-style-type: none"> Schools event – Acle cluster, BB has been asked. Late September/Early Sept (Waterloo Park) Volunteers needed. Proposed date Wednesday 4th October 2023 - BB to seek helpers. Schools to be asked to provide 1 helper to man a gate. RC Snelling Grant for schools event needs to be investigated 	BB
8	Finance	
	<ul style="list-style-type: none"> Report sent to committee. Outstanding – Eaton Park fee, Norwich School fees outstanding for Schools event. Small events – right side of positive 	
9	Equipment	
	<ul style="list-style-type: none"> Battery (Power pack) – proposal from Daniel. PG asked about life span – warranty is for 5 years but lifespan should be longer. Ecco flow Power Pack – various people have had discussions with people who have them and all agreed good. Daniel will still do research. Old battery will be redundant, could resell. Agreed that Daniel could seek a powerpack up to the value of £700. If you have any issues contact Dan by 19th July 2023. 1 Box was vandalised at Pilling Park as LED was damaged – will not be replaced. Control numbers now start at 187. Shed will be built at Scout HQ to store equipment, items of value stored in a house. Insurance in place. Start Clock - outstanding Gripples - outstanding 3D sample of dibber passed to AB for testing 	
10	Roles and Responsibilities	
	<ul style="list-style-type: none"> By next meeting, amend and return role and responsibility documents to KG 	ALL
11	EAOA Update	
	<ul style="list-style-type: none"> Costings AGM – Daniel went, committee minutes on website, what do EAOA for membership. No fee, New Chair for next year. Anyone can attend meetings; they will contact each club to inform time and dates of meetings. NOR to request an EAOA flag to take to large event. BB to ask 	BB
12	AOB	
	<ul style="list-style-type: none"> Club Nights (Sept to Dec) – GR has it in hand Club Mark – nothing to report (TE) Publicity – Nicky and Neil to have a handover meeting in September. NN to put dates on Facebook for 2023 events. NOR News – Julia needs articles asap. Club Kit – email to go out to members. 	GR TE NN/NS All BB/MB
	Dates & times of future meetings	
	Wednesday 13 th September 2023	
	Meeting closed @ 20:28	