



Norfolk Orienteering Club Committee Meeting Wednesday 10th January 2024 at 7pm via Zoom

Present			
Johnathan Gilbert (Mapping/Website)	JG	Karen Goldsworthy (Secretary)	KG
Ben Bethell (Chair)	BB	Paul Goldsworthy (Treasurer)	PG
Daniel Cowley (SI Coordinator)	DC	Nicky Nicholls (Publicity)	NN
Jamie Austin Mills (Membership Secretary)	JAM	Glen Richardson (Club Captain)	GR
Apologies		Guests	
Julia Paul (Newsletter/Welfare)	JP	None	
Liz Large (Fixtures)	LL		
Tim Eden (Vice Chair)	TE		
Michael Chopping (EAOA)	MC		
Neil Stockham (Publicity)	NS		
Item Actions from this meeting			
4.	Broadland Country Park – asking how we were progressing with map. Replied awaiting other permissions.		KG
5.	Role of fixtures secretary to be discussed at events meeting – Feb 2024		All
	GR to produce scores		GR
	GR to regularly post updated scores.		GR
7a.	Waterloo Park permission outstanding		BB
	Volunteers needed for schools event.		JD
8.	Suggestion that EAOA produce a newsletter that has areas from each club. This would do away with the need for a NOR newsletter and as a club we could concentrate on email bulletins. BB to speak to Peter Woods, EAOA chair.		BB
9.	MapRun Summer League – dates to be circulated to club members		KG
	Agreed to ask club members to donate or receive £5 for each old device given to club to replenish stock.		KG
	Radio control controls – discussion on whether the club should buy, agreed that not viable to do so but could it be something that EAOA buy?		BB
	Both JP and JAM have informed BB that they wish to stand down at next AGM. Club will need to appoint a new membership secretary and welfare officer.		All
	List required of all members who hold an event safety qualification, are a controller or have completed the safe guarding course. Email members who need to complete safeguarding or event safety.		KG

Minutes

Agenda Item	Detail	Action by
1	Welcome, Introductions and Apologies	
	BB welcomed everyone to the meeting. The meeting opened at 7pm and was quorate.	
2	Consideration of Apologies	
	Apologies were given by Julia, Michael, Tim, Neil and Liz.	
3a	Agree Minutes of September meeting	
	The minutes of the meeting of Wednesday 8 th November 2023 were agreed as a true record of the meeting.	
3b	Matters arising	
	<ul style="list-style-type: none"> • Cake stall EAJs at Sandringham – Still waiting on Sandringham • Hockham – Still needs to be looked at. • Google Drive. Drive does not have enough storage . JG/BB still to investigate. • Maprun/Street O Summer Series 2024 – to run from May to August, dates circulate. • NOR AGM to be held at one of these events, combine with a BBQ social. Lingwood Village Hall • JHI – Kim and Tim agreed to be day organisers • Holt and Blickling – what happens if NT or NNDC shuts the woods on day of event due to high winds? KG to draft an action plan on how we notify competitors – still pending • NS look into a way we can provide refreshments after an event – still pending. • 2 schools have asked to be mapped Hethersett Primary and Coltishall Primary – JP agreed to get in touch and see how she can help. Outstanding? • All committee members should do Introducing Safeguarding elearning. Organisers, Planners and Controllers need to have done Event Safety elearning or workshop. Once completed send certificates to KG so she can put in folder – KG to produce file on who has what. • Website – Jonas is working with JG on website. Copy both into anything to do with website. • Constitution/Vision – carry forward to next meeting. 	
4	Correspondence	
	<ul style="list-style-type: none"> • Email from Broadland Country Park. 	
5	Events Update	
	<ul style="list-style-type: none"> • Report sent by LL prior to meeting. • Role of fixture secretary is very large – discussion on how it could be split between 2 or more people. • Agreed to discuss at fixtures meeting in Feb 2024 when LL was present. • Suggestion that some NOR fixtures were downgraded to Level D so that as a club we hold 2/3 level C events but the rest are level D. • Other ideas – put 1 person in charge of permissions, have 1 person in charge of volunteers. 	All
5b	Major Events Update	
	<ul style="list-style-type: none"> • Regular meetings being held to discuss JHI @ Sandringham and British Sprints @ UEA. 	

	<ul style="list-style-type: none"> JHI – accommodation now sorted at Kingswood, West Runton. JHI – Kim and Tim taking on day organisers. JHI – Being remapped by Phil Halford JHI – Planning by BB and GR has begun. BS – Have permission for UEA also for Bowthorpe for the heats in the morning. BS – Seeking the OK from BOF for the areas, once received Caroline Louth will begin mapping. Both are EAOA events JIRC – 2026 – Pencilled in for Hatfield forest but this area is liable to flooding – both Mousehold and Houghen have been suggested as a possible alternative venue – more discussion at EAOA meeting. 	
5c	Club Champs	
	<ul style="list-style-type: none"> All agreed to move forward to an annual format – best 6 scores GR to produce scores 1st event will be Felbrigg Night Event GR to regularly post updated scores. 	GR GR
6	Finance	
	<ul style="list-style-type: none"> Report sent prior to meeting. 3 controls have been purchased to replace ones stolen (along with flags and stakes) All events finances to date have been completed. 	
7	Schools Event	
	<ul style="list-style-type: none"> Meeting next week to discuss Permission outstanding Volunteers needed for the day. Schools will be invited. 	BB JD
8	EAOA Update	
	<ul style="list-style-type: none"> No report as meeting not until Friday 19th Jan 24 Suggestion that EAOA produce a newsletter that has areas from each club. This would do away with the need for a NOR newsletter and as a club we could concentrate on email bulletins. BB to speak to Peter Woods, EAOA chair. 	BB
9	AOB	
	<ul style="list-style-type: none"> MapRun Summer League – dates to be circulated to club members Agreed to ask club members to donate or receive £5 for each old device given to club to replenish stock. Radio control controls – discussion on whether club should buy, agreed that not viable to do so but could it be something that EAOA buy? Both JP and JAM have informed BB that they wish to stand down at next AGM. Club will need to appoint a new membership secretary and welfare officer. 	KG KG BB All

	<ul style="list-style-type: none"> List required of all members who hold an event safety qualification, are a controller or have completed the safe guarding course. Email members who need to complete safeguarding or event safety. 	KG
	Dates & times of future meetings	
	<p>Wednesday 14th February 2024 @ 7pm - Events Wednesday 13th March 2024 @ 7pm – Committee Wednesday 10th April 2024 @ 7pm - Events Wednesday 8th May 2024 @7pm – Committee Sunday 2nd June 2024 @ 12:30pm – AGM – Lingwood Village Hall Wednesday 12th June 2024 @7pm - Events Wednesday 10th July 2024 @7pm – Committee Wednesday 14th August 2024 @7pm - Events Wednesday 11th Sept 2024 @7pm - Committee Wednesday 9th October 2024 @7pm - Events Wednesday 13th Nov 2024 @7pm - Committee Wednesday 11th December 2024 @7pm - Events</p>	
	Meeting closed @ 20:40	